

Obituary Request Form – Missouri Newspaper

Please complete as much of the following information as you can on the individual in which you are searching.

Full name of deceased at time of death: _____

Nickname(s), maiden name, other married name(s) or alternate spelling(s), etc.: _____

Other individuals who may be mentioned in the obituary: _____

Date of birth: Month _____ Day _____ Year _____

Date of death: Month _____ Day _____ Year _____

Age at time of death: _____

City, town and/or county of residence at time of death: _____

Name of newspaper obituary was published in: _____

Date obituary was published: Month _____ Day _____ Year _____

Other information that you believe may help in locating an obituary for this individual: _____

Your name: _____

Mailing Address: _____

City, State, Zip: _____

Email address: _____

Amount enclosed: _____

Send completed form along with the appropriate fee and self-addressed envelope to:

Barbara Freeman, PO Box 2155, Jefferson City, MO 65102-2155

\$5.00 - A search of up to 6 weeks of newspapers.

Obituary Lookup Policy

Missouri Newspapers

1. Before requesting a lookup, be certain that an obituary is likely to be found in a Missouri newspaper.
2. Provide as much information as possible on the 'Obituary Request Form' to aid in locating the obituary. You must provide a minimum of the name of the individual at the time of death and the month and year of death to take advantage of this special service rate.
3. Send the completed 'Obituary Request Form' along with the appropriate fee and a self-addressed envelope to: Barbara Freeman, PO Box 2155, Jefferson City, MO 65102-2155
4. This fee is non-refundable regardless of whether an obituary was found. If an obituary is found, you will receive a photocopy of the obituary along with appropriate source citations. If an obituary is not found, you will receive information on the sources checked so as not to duplicate efforts in the future.
5. Missouri lookups are done on a first-come first-serve basis. Please allow up to six weeks from our receipt of your request and appropriate payment for the lookup. If you include an email address on the 'Obituary Request Form', we will notify you upon receipt of your lookup request and will let you know when you may expect your specific request to be completed.
6. If you have any questions or need more in-depth research services, feel free to email us at: research@autumnwindz.com

Fee Policy

\$5.00 - A search of up to 6 weeks of newspapers.

IMPORTANT:

The newspaper searched will be the one nearest the last residence of the deceased, unless you specifically indicate a newspaper title or a newspaper from a specific location that you want searched.